

Poznań, Dec 10, 2019

REQUEST FOR QUOTATION NO. 4/2019

We invite the parties fulfilling all the requirements set out below to submit their offers for:
delivery and installation of an extruder.

The order is carried out:

- as a part of the project titled „The establishment of a R&D laboratory for the development of supergeneric drugs” RPWP.01.02.00-30-0047/19 co-financed by European Funds through Wielkopolska Regional Operational Programme 2014-2020 - WRPO 2014+, Priority 1: Innovative and competitive economy, Measure 1.2. Strengthening the innovation potential of Wielkopolska enterprises, and
- in accordance with the competitiveness principle and is not made under The Public Procurement Law of 29 January 2004 (Journal of laws of 2018, item 1986 as mentioned).

I. ORDERING PARTY

Pikralida sp. z o. o.
Bukowska 70 / B424,
60-812 Poznań
Poland

Contact:
Stanisław Pikul
s.pikul@pikralida.eu
tel. +48 534 662 201

II. OBJECT OF THE REQUEST

- a. The object of the request is the delivery and installation of an extruder composed off the following items.
 - i. Compact parallel co-rotating twin-screw extruder:
 1. Screw diameter 11 or 12 mm,
 2. suitable for compounding of API + polymer mixtures,
 3. Extruder control is via an integral coloured touch screen HMI,
 4. Multiple feeders (maximum 3) can be daisy-chained and are all recognized and operated from the extruders HMI touch screen,
 5. Barrel construction:
 - Horizontally split extruder barrel with removable top half barrel. Barrel length is 40 L/D. The processing length of the extruder can be reduced by the optional length reduction kit,
 - Material – barrel: steel Böhler M390 type or equivalent, screw elements: steel Böhler M390 type or equivalent,
 - The barrel is split into 8 zones (5 L/D \pm 10%),
 - Feeding zone should be permanently water-cooled,
 - Precise electric heating and active water-cooling for remaining 7 zones (5 L/D \pm 10%),
 6. Screw speed at least in the range of 10 – 1000 rpm,
 7. Max. working pressure not less than 100 bar,
 8. Max. torque not less than 6 Nm per shaft,

9. Working temperature range from at least room temperature to 350 °C,
 10. Power connection: 230 V, 16 A, 50-60 Hz,
 11. Die is equipped with a cylindrical die insert with a diameter of 2 mm and an integrated pressure/temperature sensor of the melt,
 12. Extruder complete with:
 - Set of configured screw shafts, modular construction,
 - Atmospheric venting adapter,
 - Liquid feeding adapter,
 - Screw Length Adjusting Kit L/D: 16.5 ± 10%, 21.5 ± 10%, 26.5 ± 10% and 31.5 ± 10%,
 - Set of common screw elements to modify the screw configuration. Manufactured from steel Böhler M340 type or equivalent:
 - o 4 x Feed Screw, 1 L/D,
 - o 2 x Feed Screw, 0.5 L/D,
 - o 2 x Reverse Feed Screw, 0.5 L/D,
 - o 8 x Mixing Element 0°, 0.25 L/D,
 - o 8 x Mixing Element 90°, 0.25 L/D
 - Anti-seize paste (hygienic grade),
 - Operation manual
 - ii. Single screw feeder to feed powder or pellets (max. size of pellets 2.5 mm) into the main feeding or a secondary feeding port
 1. The feeder is designed to locate on the extruder housing and connected electrically to the extruder base,
 2. two types of feeder screws enabling feeding of various materials: granules with max. size of 2.5 mm and powders.
 - iii. The appliance guarantee for at least 12 months and warranty.
 - iv. The order should be safely delivered and installed in the room indicated by the Customer - Pikralida sp. z o.o., 70 Bukowska Str. / B424, 60-812 Poznan, Poland.
 - v. The Contractor should conduct training on the operation and diagnostics of the supplied instrument in Polish or English for a minimum of 2 people at the Customer's headquarters.
- b.** Common Procurement Vocabulary (CPV): 38540000-2
- c.** Deadline for the service / delivery: 3 months from order placement
- d.** It is not possible to make an offer for a part of the order.

III. CONDITIONS FOR THE PARTICIPATION AND THEIR FULLFILLMENT

- a.** The Request for offers relates to potential Contractors whose scope of business activity is in full compliance with the subject of this Request.
- b.** The offers may be issued by parties who:
 - i. Have the necessary qualifications to carry out the described activity and have the appropriate technical potential and personnel capable of performing the contract.
 - ii. Are in a good economic and financial standing, which assures proper execution of the project in the declared time.
 - iii. Will pursue the contract in a way that is beneficial to the environment by minimizing the consumption of materials, raw materials energy, etc.

A statement about fulfilling conditions for participation in the proceedings is included in the offer form and need to be signed by the Contractor (appendix 1).

- c. Excluded from the proceedings shall be those contractors who are personally or by capital related to the Ordering Part. Capital or personal relations are understood as mutual relations between the Ordering Party or persons authorized to incur obligations on behalf of the Ordering Party, or persons performing on behalf of the Ordering Party the activities related to the preparation and carrying out of this selection procedure, the relations consisting in particular of:
- i. participation in the company, in a civil or limited partnership;
 - ii. holding at least 10% shares or interests;
 - iii. serving a function of a member of the supervisory organ, a member of the management organ or proxy;
 - iv. having family ties, such as by marriage, by lineage at first or second degree, by adoption, guardianship or custody.

As a proof of the above the Ordering Party requires that the Contractor submit, along with the tender, a statement about not being related to the Ordering Party. The model statement is attached to this RFQ (appendix 2).

- d. Issuing the offer represents the full acceptance of the rules set in this RFQ.

IV. EVALUATION OF THE OFFERS

- a. Price – weight: 90% (90 pts.)

- i. In this criterion points will be calculated according to the formula below:

$$P_c = C_{\min}/C_{\text{evaluated}} \times 90$$

P_c – Points received

C_{\min} – The smallest Net price

$C_{\text{evaluated}}$ – Net price of the offer being evaluated

90 – weight of the criterion (90%)

- b. Warranty period – weight: 10% (10 pts.)

In the warranty period, points will be awarded according to the formula:

10 points – when the warranty period lasts more than 2 years,

5 points – when the warranty period lasts 2 years,

0 points – when the warranty period lasts 1 year.

- c. In the case of two or more tenders with equal number of points awarded the Ordering Party shall call Contractors who submitted equally evaluated offers to submit, within the period specified, additional offers. Contractors cannot offer higher prices than offered in the tenders.

V. HOW TO PREPARE AND SUBMIT THE OFFER

- a. The offer must be submitted on the form as prepared in appendix 1 to this RFQ.
- b. The offer should be signed by the person authorized to represent the Contractor.
- c. The offer shall be issued only via email to: pricing_offers@pikralida.eu
- d. The deadline for the offers submission is Dec 17, 2019, 23:59 CET.
- e. The date of receiving the email shall be considered as the date of issuing the offer.
- f. Offers that do not meet the deadline, are incomplete, in wrong format or sent to the wrong email address will not be taken into consideration.

- g. The offer should include the validity date (at least 30 days from the submission deadline).
- h. Each Contractor can submit only one offer.
- i. All costs connected with the preparation of the offer shall be incurred by the Contractor.
- j. Any questions concerning the Object of the tender should be addressed to the e-mail shown in letter c. or via phone to +48 534 662 201 no later than Dec 13, 2019, 15:00 (CET). Contact person is: Stanisław Pikul.
- k. The price should be set in both Net and Gross (with and without VAT)
- l. The values in the offer (Net and Gross) should be rounded to two decimals with the mathematical rule of rounding the numbers.
- m. The offer price should include VAT. The correct determination of VAT is the responsibility of the Contractor.
- n. The offer cannot be prepared in price variants.

VI. THE RESULTS OF THE TENDER

The winning Contractor will be informed via email. Tender results will be published according to the competitiveness principle in the same way as the RFQ was announced.

VII. CONTRACT - IMPORTANT PROVISIONS AND POSSIBLE CHANGES

- a. Supplier will be obligated to enter into the agreement including all conditions presented in the Request for the Offer in the place and time specified by the Ordering Party.
- b. It is not possible to introduce significant changes to the content of the agreement in relation to the content of the offer, which was the base for the Service Provider selection, unless:
 - i. the changes relate to the implementation of additional supplies, services or works from the current contractor, not covered by the basic contract, if they have become necessary and the following conditions have been cumulatively met:
 - the contractor cannot be changed for economic or technical reasons, in particular regarding the interchangeability or interoperability of the equipment, services or installations ordered under the basic contract,
 - a change of contractor would cause significant inconvenience or a significant increase in costs for the contracting authority,
 - the value of each subsequent change does not exceed 50% of the contract value originally specified in the contract,
 - ii. the change does not change the nature of the contract and the following conditions have been met cumulatively:
 - the need to amend the contract is due to circumstances which the contracting authority, acting with due diligence, could not foresee,
 - the value of the change does not exceed 50% of the value of the contract originally specified in the contract,
 - iii. the change does not lead to a change in the nature of the contract and the total value of the changes is less than the amounts specified in the provisions issued on the basis of art. 11 paragraph 8 Public Procurement Law, on which the obligation to submit notices to the Publications Office of the European Union depends and at the same time is less than 10% of the contract value originally specified in the contract in the case of service or delivery contracts or, in the case of works contracts, less than 15% of the contract value originally specified in the contract.

VIII. ADDITIONAL INFORMATION

- a. The Ordering Party reserves the right to cancel this procedure without providing reasons.
- b. The Ordering Party reserves the right to ask Contractors for any explanations or additional documents concerning the content of submitted bids.
- c. The Ordering Party reserves the right to make any justified changes in the RFQ. If the changes are of a significant value the deadline will be postponed. Any changes made shall be published and announced to the Contractors in the same way as the original RFQ was published
- d. There is no obligation of signing the Contract as a result of this procedure.
- e. The Ordering Party does not foresee any supplementary orders.

IX. APPENDICES

1. The offer form,
2. Statement concerning personal or/and capital connections between the Contractor and the Ordering Party,
3. Declaration of compliance with the information obligations provided for in Article 13 or Article 14 of the GDPR.