

Poznań, the 14th of August 2020

REQUEST FOR QUOTATION NO. 7/2020

We invite the parties fulfilling all the requirements set out below to submit their offers for: successive supply of excipients, chemical reagents and small laboratory equipment for the duration of the contract.

The order is carried out:

- as a part of the project titled „The establishment of a R&D laboratory for the development of supergeneric drugs” RPWP.01.02.00-30-0047/19 co-financed by European Funds through Wielkopolska Regional Operational Programme 2014-2020 - WRPO 2014+, Priority 1: Innovative and competitive economy, Measure 1.2. Strengthening the innovation potential of Wielkopolska enterprises, and

- in accordance with the competitiveness principle and is not made under The Public Procurement Law of 29 January 2004 (Journal of laws of 2018, item 1986 as mentioned).

I. ORDERING PARTY

Pikralida sp. z o. o.
ul. Bukowska 70 / B424
60-812 Poznań

Contact:

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Email: h.kieronska@pikralida.eu
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II. OBJECT OF THE REQUEST

a. The object of the request is the successive supply of the following items:

Part 1

| No. | Item | CAS | Unit | Package size | Amount |
|-----|---|-----------|------|--------------|--------|
| 1 | Sodium acetate ≥ 99,0 %, Reag. Ph Eur | 127-09-3 | kg | 0,5 - 1,0 | 5 |
| 2 | Copper(II) sulfate pentahydrate, Analytical Reagent | 7758-99-8 | kg | 0,5 - 3,0 | 3 |
| 3 | Citric acid monohydrate ≥ 99,0 %, Reag. Ph Eur | 5949-29-1 | kg | 0,5 - 1,0 | 3 |
| 4 | Potassium hydrogen phthalate ≥ 99,5 %, Reag. Ph Eur | 877-24-7 | kg | 0,5 - 1,0 | 2 |
| 5 | Succinic acid, Analytical Reagent | 110-15-6 | kg | 0,25 - 0,5 | 0,5 |
| 6 | Potassium chloride ≥ 99,0 %, Reag. Ph Eur | 7447-40-7 | kg | 0,25 - 1,0 | 1 |
| 7 | Sodium Chloride ≥ 99,5 %, Reag. Ph Eur | 7647-14-5 | kg | 0,25 - 0,5 | 1 |
| 8 | Pepsin powder, Reag. Ph Eur | 9001-75-6 | kg | 0,025 - 0,1 | 0,3 |
| 9 | Potassium hydroxide ≥ 85,0 %, Reag. Ph Eur | 1310-58-3 | kg | 0,25 - 1,0 | 1 |
| 10 | Sodium phosphate dibasic ≥ 99,0 %, Reag. Ph Eur | 7558-79-4 | kg | 0,5 - 1,0 | 2 |

| | | | | | |
|----|---|------------|----|-------------|-----|
| 11 | Sodium phosphate monobasic $\geq 98,0\%$, Reag. Ph Eur | 7558-80-7 | kg | 0,5 - 1,0 | 1 |
| 12 | Sodium phosphate monobasic monohydrate $\geq 98,0\%$, Reag. Ph Eur | 10049-21-5 | kg | 0,5 - 1,0 | 1 |
| 13 | Sodium phosphate dibasic dihydrate $\geq 98,0\%$, Reag. Ph Eur | 10028-24-7 | kg | 0,5 - 1,0 | 1 |
| 14 | Potassium phosphate monobasic $\geq 99,5\%$ purity for HPLC | 7778-77-0 | kg | 0,5 - 1,0 | 3 |
| 15 | Potassium phosphate dibasic $\geq 98,0\%$, Reag. Ph Eur | 7758-11-4 | kg | 0,5 - 1,0 | 2 |
| 16 | Sodium dodecyl sulfate $\geq 98,0\%$, Reag. Ph Eur | 151-21-3 | kg | 0,5 - 1,0 | 5 |
| 17 | Silicone grease for laboratory purposes | nd | kg | 0,025 - 0,1 | 0,2 |

Part 2

| No. | Item | CAS | Unit | Package size | Amount |
|-----|--|----------------|------|--------------|--------|
| 1 | Microcrystalline Cellulose for direct compression, type 102 | 9004-34-6 | kg | 20 | 20 |
| 2 | Microcrystalline cellulose for direct compression, type 200 | 9004-34-6 | kg | 20 | 20 |
| 3 | Silicified Microcrystalline Cellulose for direct compression, type HD 90 | Not applicable | kg | 25 | 25 |
| 4 | Croscarmellose Sodium (non-GMO) | 74811-65-7 | kg | 25 | 25 |
| 5 | Sodium Stearyl Fumarate | 4070-80-8 | kg | 1 | 1 |

Part 3

| No. | Item | CAS | Unit | Package size | Amount |
|-----|---|------------|------|--------------|--------|
| 1 | Lactose monohydrate, granulated or agglomerated type for direct compression | 64044-51-5 | kg | 40 | 40 kg |

Part 4

| No. | Item | CAS | Unit | Package size | Amount |
|-----|---|---------|------|--------------|--------|
| 1 | Citric acid, anhydrous, assay $\geq 99,0\%$ | 77-92-9 | kg | 1 | 5 kg |
| 2 | L(+) -Ascorbic acid, anhydrous, assay $\geq 99,0\%$ | 50-81-7 | g | 500 or 1000 | 5 kg |
| 3 | L(+) -Tartaric acid, assay $\geq 99,0\%$ | 87-69-4 | g | 500 or 1000 | 2 kg |

Part 5

| No. | Item | CAS | Unit | Package size | Amount |
|-----|---|----------------|------|---------------------------------|--------|
| 1 | HME Cleaner Plus – mix of polymers for HME equipment cleaning procedure | Not applicable | kg | Preferred - 5 Acceptable -25 | 25 kg |

Part 6

| No. | Item | CAS | Unit | Package size | Amount |
|-----|--|-----------|------|-----------------------------------|--------|
| 1 | Hypromellose type 2208, type for SR products, of nominal viscosity of 2% (w/v) aqueous solution – 100 000 mPas | 9004-65-3 | kg | Preferred - 25 Acceptable - 40 | 40 kg |

Part 7

| No. | Item | Unit | Amount |
|-----|---|-------|--------|
| 1 | Glass burette 25 ml - class A with batch certificate, PTFE stopcock, graduations 0,1 ml | piece | 1 |
| 2 | Glass burette 50 ml - class A with batch certificate, PTFE stopcock, graduations 0,1 ml | piece | 1 |
| 3 | Amber volumetric flask, class A with batch certificate, NS 10/19, PE - stopper, 10 ml | piece | 10 |
| 4 | Amber volumetric flask, class A with batch certificate, NS 10/19, PE - stopper, 20 ml | piece | 10 |
| 5 | Amber volumetric flask, class A with batch certificate, NS 12/21, PE - stopper, 25 ml | piece | 10 |
| 6 | Amber volumetric flask, class A with batch certificate, NS 12/21, PE - stopper, 50 ml | piece | 10 |
| 7 | Amber volumetric flask, class A with batch certificate, NS 12/21, PE - stopper, 100 ml | piece | 10 |
| 8 | Mobile phase filtration kit, 2000 ml vessel, 500 ml funnel, fritted glass support for filters with fi 47 mm, aluminum plier for the filtering equipment | set | 2 |
| 9 | 2000 ml vessel for Mobile phase filtration kit | piece | 1 |

b. Common Procurement Vocabulary (CPV):

- i. 24300000-7
- ii. 24500000-9
- iii. 33793000-5

c. Deadline for the service: The Ordering Party will sign contracts for the successive supplies of the items listed above. The contracts will be valid until June 30, 2021.

d. It is possible to submit a complete offer for a selected part of the Order: Part 1, Part 2, Part 3, Part 4, Part 5, Part 6, Part 7. (The offer for a selected Part has to include all listed items.)

III. CONDITIONS FOR THE PARTICIPATION AND THEIR FULLFILLMENT

a. The Request for offers relates to potential Contractors whose scope of business activity is in full compliance with the subject of this Request.

b. The offers may be issued by parties who:

- i. Have the necessary qualifications to carry out the described activity and have the appropriate technical potential and personnel capable of performing the contract.
- ii. Are in a good economic and financial standing, which assures proper execution of the project in the declared time.

- iii. Will pursue the contract in a way that is beneficial to the environment by minimizing the consumption of materials, raw materials energy, etc.

A statement about fulfilling conditions for participation in the proceedings is included in the offer form and need to be signed by the Contractor (appendix 1).

- c. Excluded from the proceedings shall be those contractors who are personally or by capital related to the Ordering Part. Capital or personal relations are understood as mutual relations between the Ordering Party or persons authorized to incur obligations on behalf of the Ordering Party, or persons performing on behalf of the Ordering Party the activities related to the preparation and carrying out of this selection procedure, the relations consisting in particular of:

- i. participation in the company, in a civil or limited partnership;
- ii. holding at least 10% shares or interests;
- iii. serving a function of a member of the supervisory organ, a member of the management organ or proxy;
- iv. having family ties, such as by marriage, by lineage at first or second degree, by adoption, guardianship or custody.

As a proof of the above the Ordering Party requires that the Contractor submit, along with the tender, a statement about not being related to the Ordering Party. The model statement is attached to this RFQ (appendix 2).

- d. Issuing the offer represents the full acceptance of the rules set in this RFQ.

IV. EVALUATION OF THE OFFERS

- a. Price – weight: 90% (90 pts.)

- i. In this criterion points will be calculated according to the formula below:

$$P_c = C_{\min}/C_{\text{EVALUATED}} \times 90$$

- P_c – Points received
 C_{\min} – The smallest Net price
 $C_{\text{evaluated}}$ – Net price of the offer being evaluated
90 – weight of the criterion (90%)

- b. Delivery deadline – weight: 10% (10 pts.)

In this criterion points will be awarded according to the formula:

10 points – when the Supplier guarantees to deliver ordered items within a maximum of 5 working days from the date of placing order,

5 points – when the Supplier guarantees to deliver ordered items within a maximum of 10 working days from the date of placing order,

0 points – when the Supplier guarantees to deliver ordered items within a maximum of 20 working days from the date of placing order.

- c. In the case of two or more tenders with equal number of points awarded the Ordering Party shall call Contractors who submitted equally evaluated offers to submit, within the period specified, additional offers. Contractors cannot offer higher prices than offered in the tenders.

V. HOW TO PREPARE AND SUBMIT THE OFFER

- a. The offer must be submitted on the form as prepared in appendix 1 to this RFQ.

- b. The offer should be signed by the person authorized to represent the Contractor.
- c. The offer shall be issued only via email to: pricing_offers@pikralida.eu
- d. The deadline for the offers submission is the 28th of August 2020, 23:59 CET.
- e. The date of receiving the email shall be considered as the date of issuing the offer.
- f. Offers that do not meet the deadline, are incomplete, in wrong format or sent to the wrong email address will not be taken into consideration.
- g. The offer should include the validity date (at least 30 days from the submission deadline).
- h. Each Contractor can submit only one offer.
- i. All costs connected with the preparation of the offer shall be incurred by the Contractor.
- j. Any questions concerning the Object of the tender should be addressed to the e-mail shown in letter c. or via phone to +48 537 377 539 no later than the 26th of August 2020, 15:00 (CET). Contact person is: Hanna Kierońska.
- k. The price should be set in both Net and Gross (with and without VAT)
- l. The values in the offer (Net and Gross) should be rounded to two decimals with the mathematical rule of rounding the numbers.
- m. The offer price should include VAT. The correct determination of VAT is the responsibility of the Contractor.
- n. The offer cannot be prepared in price variants.

VI. THE RESULTS OF THE TENDER

The winning Contractor will be informed via email. Tender results will be published according to the competitiveness principle in the same way as the RFQ was announced.

VII. CONTRACT - IMPORTANT PROVISIONS AND POSSIBLE CHANGES

- a. Supplier will be obligated to enter into the agreement including all conditions presented in the Request for the Offer in the place and time specified by the Ordering Party.
- b. It is not possible to introduce significant changes to the content of the agreement in relation to the content of the offer, which was the base for the Service Provider selection, unless:
 - i. the changes relate to the implementation of additional supplies, services or works from the current contractor, not covered by the basic contract, if they have become necessary and the following conditions have been cumulatively met:
 - the contractor cannot be changed for economic or technical reasons, in particular regarding the interchangeability or interoperability of the equipment, services or installations ordered under the basic contract,
 - a change of contractor would cause significant inconvenience or a significant increase in costs for the contracting authority,
 - the value of each subsequent change does not exceed 50% of the contract value originally specified in the contract,
 - ii. the change does not change the nature of the contract and the following conditions have been met cumulatively:
 - the need to amend the contract is due to circumstances which the contracting authority, acting with due diligence, could not foresee,
 - the value of the change does not exceed 50% of the value of the contract originally specified in the contract,

- iii. the change does not lead to a change in the nature of the contract and the total value of the changes is less than the amounts specified in the provisions issued on the basis of art. 11 paragraph 8 Public Procurement Law, on which the obligation to submit notices to the Publications Office of the European Union depends and at the same time is less than 10% of the contract value originally specified in the contract in the case of service or delivery contracts or, in the case of works contracts, less than 15% of the contract value originally specified in the contract.

VIII. ADDITIONAL INFORMATION

- a. The Ordering Party reserves the right to cancel this procedure without providing reasons.
- b. The Ordering Party reserves the right to ask Contractors for any explanations or additional documents concerning the content of submitted bids.
- c. The Ordering Party reserves the right to make any justified changes in the RFQ. If the changes are of a significant value the deadline will be postponed. Any changes made shall be published and announced to the Contractors in the same way as the original RFQ was published.
- d. There is no obligation of signing the Contract as a result of this procedure.
- e. The Ordering Party does not foresee any supplementary orders.

IX. APPENDICES

1. The offer form,
2. Statement concerning personal or/and capital connections between the Contractor and the Ordering Party,
3. Declaration of compliance with the information obligations provided for in Article 13 or Article 14 of the GDPR.